

# Record of Regular and Irregular Motor Vehicle Trips Diary

Taxpayer's name \_\_\_\_\_

File Number \_\_\_\_\_

Year ended \_\_\_\_\_

Type of Motor vehicle \_\_\_\_\_

Registration Number \_\_\_\_\_

Engine capacity \_\_\_\_\_

*(Please note this form must be completed for each car)*

## Regular trips

Date	Purpose of trip requiring you to undertake a dedicated business journey	Driver	Distance	No of trips	Total Distance travelled

## Irregular trips

Date		Driver	Odometer reading at start	Odometer reading at end	Distance travelled

**TOTAL (km)**  
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Signature \_\_\_\_\_

Date \_\_\_\_\_